

Pandit Dwarka Prasad Mishra
Indian Institute of Information Technology,
Design & Manufacturing, Jabalpur

Minutes of the 50th Meeting of BOG held on September 13, 2023 from 12:00 p.m. onwards in the Conference Hall of Administrative Block, PDPM IIITDM Jabalpur.

Members present:

Shri Deepak Ghaisas	-	Chairman, BOG
Shri Priyank Chaturvedi (Representative of Smt. Saumya Gupta)	-	Member (through online)
Mrs. Atreyee Borooah Thekedath	-	Member
Shri Prashant Pole	-	Member
Shri Subramanya S. V.	-	Member
Prof. S. N. Sharma	-	Member
Prof. P. K. Jain	-	Member
Prof. Bhartendu K. Singh	-	Member
Mrs. S. D. Gadekar	-	Acting Registrar & Secretary

The following members expressed their inability to attend the meeting due to their prior commitments:

Shri Nikunj Srivastava	-	Member
Shri Kuntal Sensarma	-	Member
Prof. Deepak Kumar Srivastava	-	Member

BOG/50/1	Opening remarks by the Chairman
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The Chairman, BOG welcomed all the members present for the meeting and congratulated the entire IIITDMJ family on this 50th BOG meeting. The Chairman appreciated the efforts of the Director towards progress of the Institute. He further advised to attract more extra-mural research projects by the faculty members of the Institute.

The Chairman also appreciated the sincere efforts made to educate the children of nearby villages under Jagriti Club.

He also expressed his concern on shortage of hostels and granted approval for building two hostels through Viable Gap funding scheme of the Ministry of Education, Gol.

Prashant Pole *Seenu*

The Director welcomed the Hon'ble Chairman and the Board members for attending the meeting. Subsequently, he gave a PPT presentation on the Institute progress and achievements on various aspects such as on new admission, placement, students activities, research publications, projects and patents during last four months.

Further, the Director emphasized that there is a need of publicity and branding of the Institute which should be done through e-news, blogs and other social media. With the assistance of faculty members and staffs, it can be initiated.

The Director apprised the Board that recently delegates of Khazana University, Japan visited the Institute to initiate 2x2 buddy program in which both IIITDM students and Khazana University students can work together in the niche area.

He also informed that the recruitment of teaching and non-teaching staff should be done expeditiously under mission mode keeping in view the additional requirement of teaching and non-teaching staff in the Institute. In this context, he informed that online application will be initiated through Samarth Portal of MoE, GoI. He also informed that after recruitment, other models of Samarth Portal will be taken up.

The Action Taken report was presented by the Acting Registrar. The Board noted the same.

The minutes of the 49th BOG meeting held on May 9, 2023 were circulated to the Board members. No comments were received. The Board confirmed the minutes.

The recommendations of the 40th Finance Committee meeting held on September 13, 2023, were placed before the Board for its consideration. The Board approved the same. The Chairman also advised that the deficit amount must be minimized by proper financial management. The Board also approved the following:

- **FC/40/07:** Rs 5,000/- per month will be charged as hostel fee for PG Married hostel and Rewa Residency.
- **FC/40/09:** Revision of honorarium rates of Guest faculty.

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The recommendations of the 52nd Senate meeting held on July 27, 2023 were placed before the Board for its consideration. The Board approved Senate recommendations and the following points were discussed:

- **Senate/52/08:** The case of the three Ph.D. students of Liberal Arts Department for not getting the financial assistantship.
- **Senate/52/09:** Revision of the academic guidelines on the plagiarism for PG/PhD thesis.
- **Senate/52/11:** Revisions in the existing leave rules of UG students.
- **Senate/52/12:** The date from which the revised PhD manual will be applicable.
- **Senate/52/13:** Revised the guidelines for conversion from the Project JRF to a Full-Time PhD scholar.
- **Senate/52/14(i):** A proposal for revision in the honorarium rates of the Guest Faculty.
- **Senate/52/15(i):** A proposal for revision in the honorarium rates of the Indian External Examiner towards Ph.D. Thesis evaluation.
- **Senate/52/15(ii):** A proposal to include senior scientists working in national research laboratories like CSIR, DRDO, ISRO, DAE, MeITY, DBT etc as PhD thesis examiners.
- **Senate/52/16:** The proposal to use gold plating for the Gold Medal awarded during the Convocation.
- **Senate/52/17:** The proposal of offering the mandatory courses of UG students in batches.
- **Senate/52/19:** Guidelines for the PhD integrated course.
- **Senate/52/20:** The proposal to change the semester naming system as Sem I, II, III, IV ... for all the programs.
- **Senate/52/23:** Student Senate has requested for -
 - (i) Like CSE discipline students other discipline students should also be allowed to replace two electives in the VIIth semester by the SWAYAM or other earned credits.
 - (ii) To reduce the attendance criteria in the final year.
- **Senate/52/25:** SC/ST Hostel Fee relaxation clause to be removed in order to align with other 4 CF-IIITs.
- **Senate/52/26(i):** To provide international exposure to the students, institute has received a proposal from the Japan Tech Organization through International Affairs. This has been recommended by the MoFA, Japan. To start with the process, they want to provide an in-campus Part time Internship to our students on Hourly basis so that our regular curriculum will not get disturbed. Later this can be given as a regular Internship in 8th Sem, and the working location will be in Japan.
- **Senate/52/26 (ii):** It is recommended by the Senate the placement cell to make uniform policy of PBI midterm and final presentation. Since some of the

departments called the students in physical mode this year, placement cell received objections by a few of the organizations on releasing the students as it had not informed them at the start of their internship. If a common policy can be formed, it will be easy to inform the Organization well in advance and students will also not face any challenges. The matter may be put in the Senate for further consideration.

- **Senate/52/26 (iii):** Correction in PDC Credits. - It is recommended by the Senate to offer PDC in a revised manner; wherein 3 credits will be completed through PDC classes and 1 credit will be completed against a SWAYAM course.

At the initial level while floating the EOI for PDC Classes, four courses were floated. Since the fourth course is related to workshop, only three courses were conducted. It has been proposed to drop one credit for the 4th PDC course and a change is required to be implemented for UG 2020-24 & 2021-25 Batch students. We will commence PDC sessions for UG 2022-26 batch from next semester onward and teaching hours can be increased for PDC 1 & PDC 3 from 20 hours to 24 hours, so that two credits can be awarded in each of the courses.

- **Senate/52/29:** Separation of Smart Manufacturing from Mechanical Engineering.
- **Senate/52/30 (v):** The conversion of mandatory to desirable condition of a patent for the completion of Ph.D. degree in the CSE discipline.
- **Senate/52/30 (viii):** Revision of Course Curriculum for UG and PG.
- **Senate/52/31:** The medals for M.Tech./M.Des. /Ph.D. students should be separately awarded to
 - (a) M.Tech. /M.Des. student
 - (b) Ph.D. students
- **Senate/52/32:** Inclusion of Scopus Journals for the award of PhD degree supervised by the faculty of Liberal Arts Department.
- **Senate/52/33:** The request of Mr. Sahitya Jain, Roll No. 2017341 (2017 Batch student) to allow him relaxation in the maximum duration of UG program to complete his pending requirement of credits.
- **Senate/52/35:** Any other point - Hiring of the Adjunct Faculty.

BOG/50/7	To consider the recommendations of the Building & Works Committee through its BWC/34 th meeting held on September 1, 2023
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The recommendations of the 34th BWC Committee meeting held on September 1, 2023, were placed before the Board for its consideration. The Board approved the same.

The Board was also informed that a Senior Advocate of M.P. High Court has been engaged in the matter of acquiring the permission of the Hon'ble High Court of M.P., Jabalpur for further construction at the campus. The favorable outcome is expected on the next date of hearing.

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BOG/50/8

To approve the Annual Report of the Institute for FY 2022-23

The Board approved the Draft Annual Report of the Institute for the FY 2022-23.

BOG/50/9

MoU between PDPM IIITDM Jabalpur and Ministry of Education, Govt. of India

The Board approved the MoU between PDPM IIITDM Jabalpur and Ministry of Education, Govt. of India for the year 2023-24.

BOG/50/10

Appointment of Standing Counsel

Looking at the increasing court cases and paying high charges to the private advocates hired for these cases, the Board approved the appointment of Standing Counsel on contract basis for giving their legal opinion, filing of WPs/Was/RPs etc. The standing counsel shall represent the Institute's interest in various courts of law.

BOG/50/11

Proposal for creation of non-teaching posts

The Board directed to fill up the non-teaching posts first which are already sanctioned.

BOG/50/12

Any other item with the permission of the Chair

(i) Constitution of Expert Panel for recruitment to various teaching positions.

The Board approved the expert panel constituted for recruitment to various teaching positions.

(ii) Regarding Joining of Dr. Ayan Seal, Assistant Professor (Grade – I)

The Board was apprised that Dr. Ayan Seal was relieved from the Institute vide Office order dated May 02, 2023 to join Indian Institute of Information Technology Design and Manufacturing, Kurnool on the direction of the Hon'ble Court of Madhya Pradesh WP 9540/2023.

Dr. Ayan Seal requested to rejoin the Institute w.e.f. 09/05/2023. Institute has accepted his rejoining vide office order dated July 14, 2023 as he has been relieved from IIITDM Kurnool w.e.f. 08.05.2023 (A/N). The Board was requested to decide the nature of the absence period from 03/05/2023 to 08/05/2023 which was spent in IIITDM Kurnool by Dr. Seal.

The Board granted extraordinary leave to Dr. Ayan Seal for the period from 03/05/2023 to 08/05/2023 subject to the submission of a copy of the letter regarding withdrawal of his court case to the Institute.

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(iii) Regarding Lien of Dr. Biswajeet Mukherjee, Assistant Professor (Grade -1)

The Board directed that Dr. Biswajeet Mukherjee, Assistant Professor may be relieved to join University of Delhi and his request for grant of lien is denied by the Board.

(iv) Reporting items

1) Case filed in the Hon'ble High Court of M.P. regarding House Rent Allowance (HRA).

The Board was informed that Hon'ble High Court of M.P. has passed an order in Writ Appeal filed by the Institute W.A. no. 556/2023. This order says that "this appeal is dismissed as withdrawn with liberty to pursue such remedies as available in law".

In pursuance to the said order, the Institute filed a Review Petition no. 891/2023 in the Hon'ble High Court of M.P., the next tentative date of hearing is 15/09/2023.

2) Technical resignation of faculty members.

It was informed that the following faculty members have technically resigned from the Institute:

S. No.	Name	Discipline	Designation / Level	Relieved on
1.	Dr. Abhishek Verma	C.S.E.	Assistant Professor, Level -10 (On Contract)	24/05/2023 (A/N)
2.	Dr. Irshad Ahmad Ansari	E.C.E.	Assistant Professor, Level -11 (On Contract)	14/06/2023 (A/N)
3.	Dr. R. Seetharam	M.E.	Assistant Professor, Level -10 (On Contract)	11/08/2023 (A/N)
4.	Dr. Kusum Kumari Bharti	C.S.E	Assistant Professor, Level -11 (On Contract)	05/09/2023 (A/N)

The meeting ended with thanks to the Chairman and the esteemed members of the Board of Governors.



(Swapnali D. Gadekar)

Acting Registrar & Secretary (BOG)



Prof. Bhartendu Kumar Singh, Director

Shri Deepak Ghaisas
Chairman, BOG

(Approved through Mail)